



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL JOHNSON
SECRETARY

September 1, 2026

WBS NO.: 50982.3.13
TIP NO.: HS-2410L
FEDERAL AID NO.: 5098213
CONTRACT NO.: DJ00600
BID LETTING DATE: August 19, 2026
COUNTY: Mecklenburg
DESCRIPTION: Various Locations

Brooks Berry Haynie & Associates Inc.
600 Discovery Place
Mableton, GA 30126

Dear Sir/Madam:

Brooks Berry Haynie & Associates Inc. has been awarded the above-mentioned project. Your bid proposal indicated adequate participation to satisfy the advertised DBE goal of 0.0%.

NCDOT shall proceed with award of the above project to your firm in the amount of \$781,521.55. Before final recommendation can be submitted for approval, we must receive the following items from you:

- A Payment Bond and a Performance Bond, each with an accompanying Power of Attorney, in the amount of \$781,521.55. Bonds need to be received within 14 days of notice of award in accordance with Section 103-7 of the *NCDOT Standard Specifications*.
- A Certificate of Public Liability and Property Damage Insurance for the coverage as stated in Section 107-15 of the NCDOT Standard Specifications. This certificate must include the NC Department of Transportation as an additional insured on the policy.
- Two properly executed Execution of Contract Forms which are available on the NCDOT web site at <https://connect.ncdot.gov/letting/Pages/Central-Letting-Forms.aspx>.

Please submit the above items to the following address:

Ms. Tanya Almond
716 West Main Street
Albemarle, NC 28001
tcalmond@ncdot.gov

No further action will be taken until we receive the correspondence listed above. It will be your responsibility to contact Michael Hedrick at (980) 523-0080 to schedule a Preconstruction Conference prior to beginning work. No time extensions will be considered for delays in scheduling the Preconstruction Conference except as authorized by Section 108-10 of the Standard Specifications.

If you have any questions, please contact me at (704) 983-4400.

Sincerely,

DocuSigned by:

C387DBA8ACEC4A9...
Jason Brooks
Division Contracts Engineer

cc: Kimberly Pellom-Fennell, DBE Manager
Schedule Management Office
Felix Obregon, PE, Division Engineer
Sean Epperson, PE, Deputy Division Engineer
Nat Hunter, PE, Division Construction Engineer
Zachary Gardner, PE, District Engineer
Michael Hedrick, PE, Resident Engineer